



Civil Enforcement

course content

Civil Enforcement Officer – HHC Catalogues

➤ Who will the course benefit?

This training course is intended for System Administrators, or similar, who have the knowledge of how the system should be configured in relationship to HHC operations. It is part of the Civil Enforcement Administration suite of courses.

➤ Pre-requisites

Attendees should have a concept of their Authority's working practices and requirements in relation to the data collected and operation of HHC's.

➤ Course reference

7TCE015

➤ Duration

One day.

➤ Further information

For additional information on this course or any other training issue please e-mail training@civica.co.uk

➤ Course objectives

By the end of the course attendees will have an understanding of:

- Conventions
- Overview
- HHC unit types
- HHC units
- HHC statuses
- HHC badge types
- HHC actions
- HHC messages
- HHC licence omitted reasons
- HHC vehicle messages
- Invalid permit messages
- Invalid badge messages
- HHC cancel reasons
- HHC notice paragraphs
- HHC permit types
- HHC log off reasons
- HHC hold reasons
- HHC prompts
- HHC DAT files
- HHC upgrade software
- HHC control parameters
- Audit