



Civil Enforcement

course content

Clamping and Removals Catalogues

➤ Who will the course benefit?

This training course is intended for System Administrators, or similar, and is part of the Civil Enforcement Administration suite of courses.

➤ Pre-requisites

Attendees should have basic keyboard skills and Windows knowledge. They should also have knowledge of the relevant legislative procedures.

➤ Course reference

7TCE016

➤ Duration

One day.

➤ Further information

For additional information on this course or any other training issue please e-mail training@civica.co.uk

➤ Course objectives

By the end of the course attendees will have an understanding of:

- Conventions
- Overview
- Enforcement Vehicles
- Enforcement Vehicle types
- Enforcement Vehicle crews
- Priority codes
- Pounds
- Promissory note justification
- Reason codes
- Clamping, Removal and storage charges
- Control Parameters
- Reports
- Audit